

**Nassau County Public Library System**  
**Annual Plan of Service**  
**2020-21**

**Circulation Services**

Promote new cloudLibrary software, Assist  
Promote new virtual collection, Hoopla

**Reference Services**

Continue to fund-raise to renew electronic subscriptions to ALE, Learn-A-Test, and Job & Career Center  
Continue to update reference, genealogy and homework links on the web page

**Technical Services**

Continue to weed all collections according to LRP  
Complete tagging collection at YUL with RFID tags  
Begin tagging materials at **BRY** Branch  
Add full cataloging records for virtual books from cloudLibrary  
Establish online library cards in cloudLibrary  
Establish online application for library cards in Polaris

**Youth Services**

Continue Time for Tots  
Add virtual Time for Tots  
Continue to partner with FOL groups for Children's & YA Summer Reading and Holiday programs

**Adult Services**

Continue to partner with all FOL groups for adult programming, including Summer Reading and other events  
Continue partnership with Cummer Museum

**Networking Services**

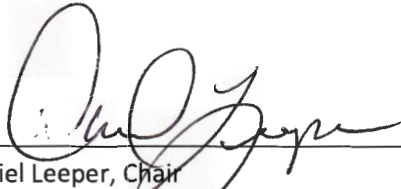
Implement new ILS software Polaris Leap  
Complete upgrade to staff network  
Upgrade public internet access at FB, CAL & HLD Branches  
Continue to apply for E-Rate Grant funds for data line discounts  
Refresh website design for library system  
Install security camera system for Hilliard Branch

**Administrative Services**

- Continue to process passport applications at FB Branch
- Implement new payment processor TYSIS
- Install new credit card acceptance equipment
- Review Long-Range Plan for 2018-2022
- Continue to explore additional funding sources for library system
- Maintain current library hours
- Request contribution from local municipalities to assist with library operations
- Continue to write mini grants when possible to assist with public programming
- Explore cost of relocating BRY Branch for better service
- Complete relocation of YUL Branch to separate room in College for better access of library services
  - Establish hours for branch

**Collection Development Services**

- Continue to review best purchasing plans (standing order plans, etc.)
- Request donations from all FOL groups to purchase periodicals
- Expand virtual collections



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Daniel Leeper, Chair  
Nassau County Board of County Commissioners

October 12, 2020

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Effective Date: October 1, 2020